

* Denotes A Required Field



BERKSHIRE HATHAWAY | Elite Real Estate
HomeServices

Transaction ID# (Office Use Only)

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UNDER CONTRACT TRANSACTION REPORT

PROPERTY INFORMATION

*Date of Report _____ *MLS# _____
*Property Address _____ *City _____ *Zip _____ *Year Built _____

SALE INFORMATION

*Listed Price \$ _____ *Date of Final Acceptance _____
*Sales Price \$ _____ *Proposed Closing Date _____
Price Includes Concessions \$ _____ Date E.M. Submitted to Office _____
(Amount of any financial incentive given by seller or buyer which doesn't
affect the actual value of the property, i.e. pay buyer's closing cost, etc.) Earnest Money Deposit Amount \$ _____
Calculate a _____% Commission on \$ _____ N/A if working with a Seller

PRINCIPALS

* BUYER *SELLER
* Name(s) _____ * Name(s) _____
Phone _____ Email _____ Phone _____ Email _____
Address _____ Address _____
City _____ State _____ Zip _____ City _____ State _____ Zip _____
 Repeat Client (Paid Transaction Fee Within Last 12 Months) Repeat Client (Paid Transaction Fee Within Last 12 Months)
 Order Transaction CD _____ Quantity

COMMISSION DISBURSEMENT

BUYER'S OFFICE LISTING OFFICE
* Company _____ Total % _____ * Company _____ Total % _____
* Agent #1 _____ % of total _____ * Agent #1 _____ % of total _____
Agent #2 _____ % of total _____ Agent #2 _____ % of total _____
Referral Agent _____ % of total _____ Referral Agent _____ % of total _____
c/o Company _____ c/o Company _____

SALE TYPE

Conventional FHA VA Cash Short Sale Other _____

ADDITIONAL INFORMATION

Lender _____ Rep _____ Phone _____
Title Co _____ Rep _____ Phone _____